

## **Guide to Important Technical Assistance Dates**

All applicants **MUST** submit a mandatory letter of intent to apply for 21<sup>st</sup> CCLC funding no later than February 21, 2012. This letter will allow the department to identify potential applicants and communicate additional resources as well as direct technical assistance and support for the application process.

The department plans to offer a variety of technical assistance opportunities that will provide support for viable applications under this funding source. These technical assistance opportunities will provide prospective applicants tools to assess their eligibility, overview historical profiles of funded sites, and provide targeted assistance tailored to both new and existing grantees to strengthen their applications. It is department's experience that successful grantees have taken advantage of the variety of technical assistance offerings provided to refine their applications.

**Please refer to the department website for an up-to-date schedule of all technical assistance opportunities and resources.** (<http://www.eed.state.ak.us/21cclc/>)

Our website has a variety of helpful resources available to interested applicants, including:

- General grant writing guidance
- National websites and publications of interest
- Frequently asked Questions

### Planned Technical Assistance:

**For Applicants not previously funded under 21<sup>st</sup> CCLC** -- Optional Technical Assistance Audioconference #1 will focus on areas such as: clarifying the target audience for these funding resources; discussing the academic focus; clarifying best practices; viable staffing; necessary community partnerships and over viewing capacity to deliver programming. (The audio will be held on February 1, 2012 from 9:00-10:00 a.m.) Plans are for this call to be recorded and posted on the department website.

**For all Applicants** -- Optional Technical Assistance Audioconference #2 will focus on a preliminary discussion of application requirements, rubrics and changes to this application. (The audio will be held on February 3, 2012 from 9:30-11:00 a.m.) Plans are for this call to be recorded and posted on the department website.

**For all Applicants** -- An Optional 1 day Bidders Conference **may be** held on February 22, 2012, 8:30-3:30 p.m. in Anchorage that would focus on further refining what needs to be in place for successful programming as well as how to communicate proposals to reviewers through the FY13 Application. This event will be held if there is sufficient interest from applicants indicated through an email to [Terri.Campbell@alaska.gov](mailto:Terri.Campbell@alaska.gov) by 2/8/2012. Applicants that are unable to attend will have an opportunity to receive any written materials provided.

Individual technical assistance will be available by phone 907-465-8719 or email [Terri.Campbell@alaska.gov](mailto:Terri.Campbell@alaska.gov)