

## **Correspondence Program Rights and Expectations**

**The following statements are derived from the regulation listed. These are a few of the rights and expectations a parent (includes guardian) may presume of an Alaskan Correspondence Program.**

A district that offers a correspondence study program must enroll a special education student on the same basis as any other student.

**4 AAC 33.432 (a)**

The correspondence program parents/student have the same rights and access to appeal processes/due process and other district programs as any other parent enrolled with the district.

**4 AAC 33.421(d)(6)(A)**

Correspondence programs must have an open enrollment policy (with some exceptions allowed for charter programs). No student will be denied enrollment due to a disability or special education services.

**4 AAC 33.421 (f)**

The parent and the district must jointly develop an Individual Learning Plan (ILP) for the student.

**4 AAC 33.421 (d)**

All correspondence programs must conform to statewide goals and standards.

All students must have a certified teacher assigned to them.

Each course the student is enrolled in must have an assigned certified teacher for that course.

**4 AAC 33.421 (a)**

No district employee may advocate religious, partisan, sectarian, or denominational doctrine as part of the employee's instructional or other duties. *Note: Nothing prevents a parent from providing supplemental instruction to the parent's own child using materials of the parent's choice, if the materials were not purchased with money provided by the department or district.*

**4 AAC 33.421 (c)**

There will be at least monthly contact with the parent/student, with at least quarterly reviews of the student's work/progress.

**4 AAC 33.421 (d)(3)**

Grades are determined by the assigned teacher. A plan for parental/student review and consideration may be allowed.

**4 AAC 33.421 (d)(4)**

Student transcripts may include courses taken by the student that were not offered or approved by district and for which no public money was provided; the transcript must note whether the student's mastery of the content of the course was approved by the district as meeting a requirement for graduation.

**4 AAC 33.421 (d)(5)**

The district must require all students to participate in the statewide student assessment and require parents to sign a written statement that they understand, and will abide by, the requirements of the assessment program.

**4 AAC 33.421 (e)(1)**

A parent may use education allotment fund account monies to contract with a private individual to provide tutoring provided the tutoring is for approved subjects, part of the ILP, not provided by a relative and is approved by the correspondence program.

**4 AAC 33.421 (h)(1, 2 & 3)**

Whether full-time or part-time enrolled, at least 50% of a student's course work with the correspondence program must be core courses. Cores courses include: English, Mathematics, Social Studies, Science, Technology, World Languages or a course required by a student's Individualized Education Program (IEP) if the student is receiving special education services.

**4 AAC 33.426**

Students are not allowed to take similar courses with the correspondence program that they are taking with another education program (public or private).

**4 AAC 33.430**