



Alaska Paraprofessional Qualifications Form

Directions:

1. Print the paraprofessional's name in the space provided.
2. Indicate method used to determine the requirements were met by checking appropriate box or boxes.
3. If using the standards checklist:
 - a. Indicate date HELP Assessment was passed in the appropriate box and attach the score sheet.
 - b. For each standard indicate date standard was met and how verified by district representative. Possible ways to verify the attainment of standard include: observation, interview, special training completed (include transcript or certificate of completion).
4. The form must be signed and dated by the paraprofessional and the district representative who verified the information. The district representative must print his/her name and title on the form.
5. The school and district where the paraprofessional is employed should keep a copy of this form to meet the requirements of NCLB. The paraprofessional may want to keep a copy of this form for his/her records.



Alaska Paraprofessional Qualifications Form

1. Name: _____ has met the paraprofessional requirements of the No Child Left Behind Act.

2. Check all that apply:

	Associate degree or higher	48 semester hours or equivalent
	HELP Assessment (attach score sheet) AND Paraprofessional Standards Checklist (see below)	

3. Standards Checklist

Standard and Indicator		Date	Verified by
K-1	Possesses basic academic skills needed to perform assignments.		HELP Assessment
K-2	Understands basic ethics and confidentiality issues.		
K-3	Understands the need to use technology as a tool.		
K-4	Understands basic classroom management techniques.		
D-1	Believes all students can learn and that no child should be left behind.		
D-2	Commits to acquiring content knowledge.		
D-3	Recognizes the value of life long learning.		
D-4	Recognizes the value of communication and teamwork.		
D-5	Respects confidentiality.		
D-6	Recognizes the roles and responsibilities of the paraprofessional and the teacher/provider.		
P-1	Performs job-related assignments using basic academic skills.		
P-2	Interacts appropriately with students.		
P-3	Uses a variety of instructional techniques and educational resources as directed by the teacher/provider.		

4. I certify the information provided to verify the meeting of the paraprofessional requirements under the No Child Left Behind Act is correct to the best of my knowledge.

Paraprofessional signature _____ Date _____

District representative signature _____ Date _____

Printed name _____ Title _____

District representative