



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Education & Early Development

DIVISION OF INNOVATION &
EDUCATION EXCELLENCE

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[Month, Day, Year]

[First and Last Name], Superintendent
[School District Name]
[Address]
[City, State Zip]

Dear Superintendent [Supt. Last Name]:

After considering criteria outlined in AS 14.30.770 of the Alaska Reads Act, the [school name] is eligible for participation in the Alaska Department of Reading Program for the 20xx-20xx school year.

The purpose of the Alaska Department Reading Program is to provide direct reading intervention support to participating schools with the goal of increasing reading outcomes for students in grades K-3. This is a one-year program.

As a participant in the Department Reading Program, the school will receive support from a Reading Specialist to create improvement goals for the selected schools, funds for instructional materials and intensive reading services, as well as support reviewing and updating staff development processes.

Please complete the Department Reading Program Application ([link](#)) and return to the Alaska Department of Education and Early Development (DEED) by February 15. You will be notified by April 1 if one or more of your schools were selected. Please note, priority will be given to the lowest performing schools as determined by the System of School Success, DEED's accountability system.

Please email any questions to AKREADS@alaska.gov. The Alaska Reads Guidebook ([link](#)) provides additional information regarding this program as well.

Sincerely,

[First and Last Name]
[Title]