Attn: Facilities Manager

Alaska Department of Education & Early Development

Division of Finance & Support Services/Facilities

P.O. Box 110500

Juneau, AK 99811-0500

August 1, 2023

RE: Reuse of FY2024 and Prior Year CIP Application Scores

Dear Facilities Manager:

Under the provisions of regulation 4 AAC 31.021(c) through (h), the XXXXXX School District hereby requests the reuse of scores from prior year applications for the FY2024 capital improvement project application cycle on the below identified projects.

For planned projects initially submitted for the FY2024 CIP cycle, I certify that neither eligibility for additional square footage, nor the condition of the facilities affected have changed in a way that would adversely impact the project’s score. If a standard inflationary increase provided in subsection (f) of the regulation is warranted, it should be applied to accommodate increases to the project’s cost. I understand that should the department differ in its assessment of space eligibility for any of these projects, a corresponding increase or decrease to the estimated project cost may be made.

|  |  |
| --- | --- |
| Project Title - Planned Projects | Initial CIP Scoring Year |
| XX | FY 2024 |
| XX | FY 2024 |

In addition, for the following completed projects, I certify that the project was substantially complete in the initial scoring year. I understand these projects are not eligible for a cost increase due to inflation as provided in subsection (f) of the regulation.

|  |  |
| --- | --- |
| Project Title - Completed Projects | Initial CIP Scoring Year |
| XX | FY 20XX |
| XX | FY 20XX |

A copy of the district’s current board-approved six-year plan is enclosed indicating the need for projects in fiscal years FY2025 through FY2030, including the above-identified planned and completed projects in FY2025, and the projects’ respective district priority. I understand that if a project ranking on the FY2025 six-year plan is different than the prior year, the project score will be adjusted for the new ranking.

Sincerely,

XXXXX, Superintendent

Enclosure