

Revised Alaska Developmental Profile (RADP)

Frequently Asked Questions

I cannot login on the RADP web site.

Steps to follow for logging into the RADP Web Site:

- Check the name that is on your certificate at <http://www.eed.state.ak.us/TeacherCertification/CertificationsSearch.cfm>. You must use the name recorded in this database.
- Your user id is your first initial and last name. It is case sensitive: JDoe
The password is your user id followed by the last four numbers of your social security number: JDoeXXXX
- After you login, you will get a message that says permission: teacher. (The screen does not change except for this message.) Then hit the Teacher button to access the site.

If this still does not work, please send an email to eed.helpdesk@alaska.gov stating that you have tried these steps and still cannot login.

I cannot find a student.

The school list is generated from information entered into the Alaska Student ID System. The initial school of enrollment is entered into the ID system. If a student transfers or was not assigned a school code, he or she will not show up on the class list.

On the Profiling Options page (you can get to this page from the school page by hitting the Teacher button), you can conduct a district search. You can profile a student you find in the district search, although you will not be able to change the school the student is enrolled in.

If you still cannot find a student, email the EED help desk at eed.helpdesk@alaska.gov and you will be sent an Excel worksheet you can use to profile students you cannot find by doing a district search. Return the completed worksheet to jeanne.foy@alaska.gov.

The school list of students is not up to date or has students who do not need to be profiled.

The school list is generated from information entered into the Alaska Student ID System. The initial school of enrollment is entered into the ID system. This usually will show most of the students who need to be profiled because they are new to the public school system. The list is filtered to show all students who are 8 by September 1, 2009, because some first graders need to be profiled. So, the list will show older students who may no longer be enrolled at your school.

My ratings were not saved.

Using the green checkmark temporarily “caches” the student ratings on the Web page. The ratings are not saved to the EED server until you hit the “Save all student ratings” button. Each session times out after 60 minutes. If you are logged in for more than 60 minutes without hitting the “Save all student ratings” ratings will not be saved.

Hitting the “Save all student ratings” button also lets the server know that the page is actively being used and rests the clock. The session will time out if the server does not detect that the page is actively being used.