



Guidance for HSGQE Retest after High School

A person, including a person older than school age and holds a Certificate of Achievement, may take the High School Graduation Qualifying Examination (HSGQE) after exiting high school until the person passes the HSGQE [4 AAC 06.771].

Registration Procedures

1. contact the school district prior to testing to find out how to submit a written request to take the HSGQE (contacting the district 30 days prior to the testing date is recommended);
2. present evidence of receiving a Certificate of Achievement (providing previous HSGQE results is recommended); and
3. prepare to pay fees, if requested by the district(s) for testing and issuance of the diploma.

Location and Dates

- The HSGQE Retest is scheduled on the same dates in all school districts.
- The Department of Education & Early Development's assessment website posts the dates <http://www.eed.state.ak.us/tls/assessment/hsgqe.html>.
- Testing takes place at school test centers – check with the district.

Students with Disabilities

- If previous accommodations were used for testing before exiting school, these should be requested at the time of the written request to take the HSGQE.
- The Department of Education & Early Development does not guarantee a district will provide requested accommodations. Districts will provide reasonable accommodations.

Limited English Proficient Students

- Limited English proficient students are not eligible for accommodations after exiting high school.

Test Results

- Final scores are submitted to the district where the test was administered.

Diploma Procedures

1. submit a letter of notification of passing the HSGQE to the district in which the **Certificate of Achievement** was earned; and
2. include written verification listing passing scores from the superintendent or the district where the test was administered. Be sure to include a copy of the passing student report.