

Department of Education & Early Development
Teaching & Learning Support

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To: Special Education Directors / Coordinators

From: Art Arnold, Director of Special Education

Date: May 22, 2009

Subject: 2007 ALASKA HANDBOOK REVISIONS NOTICE

The following list of changes and revisions to the Alaska Special Education Handbook took place during the 2008-2009 school year. All revisions noted here have been made to the most current on line version of the Alaska Special Education Handbook, September 2007.

Revision and changes become necessary to reflect corrections, changes, revisions, additions or deletions in state or federal regulation. This REVISIONS NOTICE is intended to keep all interested parties up to date on changes that do occur to special education policies and procedures.

The following format is presented to highlight the changes

- **The “Part” and “Section” that was corrected, changed, added, deleted or otherwise revised**
 - Location by page number in Handbook
 - A brief description of the change that was made
 - Date of change

➤ **Appendix E Procedural Safeguards & Confidential Forms**

Section 3 – Notice of Procedural Safeguards

- Page 3 of 22

✚ **Changed: Table of Contents** Appendix to Forms. Added Notice of Administrative Complaint. Reduced page count to 22.

- **Change completed May 2009**

➤ **Appendix E Procedural Safeguards & Confidential Forms**

Section 3 – Notice of Procedural Safeguards

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✚ **Revised: Refusal or Revoking Consent** Changed verbiage to clarify that a parent may revoke consent for special education services at any time.

- **Change completed May 2009**

➤ **Appendix E Procedural Safeguards & Confidential Forms**

Section 3 – Notice of Procedural Safeguards

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✚ **Added: Administrative Complaint** Use the “Notice of Request for Administrative Complaint Form”.

- **Change completed May 2009**

➤ **Appendix E Procedural Safeguards & Confidential Forms**

Section 3 – Notice of Procedural Safeguards

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✚ **Added: Due Process Hearing** Use the “Notice of Request for A Due Process Hearing”.

- **Change completed May 2009**

➤ **Appendix E Procedural Safeguards & Confidential Forms**

Section 3 – Notice of Procedural Safeguards

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✚ **Removed: Due Process Hearing** A school district may also request a due process hearing when a parent refuses consent for evaluation.

- **Change completed May 2009**

2007 – 2008 REVISIONS NOTICE

May 9, 2008

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➤ **Appendix E - Procedural Safeguards & Confidential Forms**

Section 3 – Notice of Procedural Safeguards

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✚ **Added: Notice Of Administrative Complaint Form** A new form (3pp) designed for use of administrative complaints.

○ **Change completed May 2009**

➤ **Appendix E - Procedural Safeguards & Confidential Forms**

Section 3 – Notice of Procedural Safeguards

○ Page

✚ **Revised: Notice Of Request For Due Process Hearing** Added demographic details to be included (3 pp).

○ **Change completed May 2009**