**Middle School Personal Learning and Career Plan**

**Activities and Schedule**

This is a program of activities that aligns with the “career exploration” segment of the

**Career Awareness—Career Exploration—Career Preparation**

model in the development of a Personal Learning and Career Plan. In this middle school sequence of activities, the goal is **not** to have students choose a specific occupation. It is intended to expose students to the steps to identify an interest, develop a long-term goal, and then plan the steps required to achieve that goal. At this level, learning the **process** is more important than the outcome. As students progress and their interests change, or new opportunities arise, they will use the same process to set new goals and develop a plan to achieve them. During this program, students develop an electronic portfolio of their work that serves both as a guide and evidence of their progress. This portfolio is easily accessed by the student, and is transferable to other schools, universities, and job centers throughout Alaska.

The activities are divided into three areas of student development:

**Self-awareness**

 Things I like to do

My accomplishments

Career Cluster Inventory/My favorite cluster

What do I want to be when I grow up?

Reality Check

My network

What rewards do I want from work?

**Developing an education plan**

 If I became…

 Should I join?

 Words for high school

High School graduation course requirements

My high school course plan

**Employability Skills**

 Are you listening?

 Getting fired at work and school

 Qualities for success

 Activities and achievements

 Classroom performance review

 Job success plan

My career action plan

Resume

These activities are included in the Alaska Career Information System (AKCIS) program using the AKCIS, Jr. component. This middle school program serves as a base to reinforce and build upon during students’ use of AKCIS activities during their high school sequence as they determine a specific direction after high school, develop a postsecondary education plan, and further develop the skills and abilities required to successfully enter the workforce.