



The Alaska Reads Act



AK Reads: District Reading Intervention: Parent Notification of Reading Deficiency

Dear Parent or Guardian:

Kindergarten through third grade is the critical window to developing strong reading skills to be successful in school. The district recently screened the reading skills of all elementary students. This letter serves as a notification that an Individual Reading Plan would benefit your child.

Based on Fall, Winter, and/or Spring screening results, your child scored at a deficient level in reading. Developing an Individual Reading Improvement Plan for your child is the next step. After the plan is developed and implemented, we will provide monthly updates on your child’s progress toward grade-level reading.

In this meeting, we will discuss these areas to support your child’s reading:

1. A description of the current reading instruction your child is receiving.
2. The education team will communicate the proposed intervention plan and the additional instructional support which will be provided to your student under the individual reading plan.
3. The progress report dates with updates on your child’s reading information.
4. Strategies to support your child’s reading instruction at home.
5. Explanation of the individual reading plan process and deadlines required for waivers.
6. Grade progression if your child continues to show a deficiency in reading on the spring literacy screener.
7. Discussion of the flowchart on the following page regarding reading progress and grade progression.

We would like to meet with you on _____ at _____ to develop your child’s Individual Reading Improvement Plan. If this does not work with your schedule, please contact the school to reschedule at [Phone] _____.

Sincerely,

[Name]

[Position]

[School]

[District]