

**II. LEA SCHOOL IMPROVEMENT GRANTS 1003(g)
APPLICATION COVER SHEET
for 2015-2016 School Year Implementation**

District Name: Lower Kuskokwim School District

Address: P.O. Box 305

City: Bethel

State: AK

Zip: 99559

District Contact data for the School Improvement 1003(g) Grant

Contact Name: Carlton Kuhns

Position: Assistant Superintendent

Address: P.O. Box 305

City: Bethel

State: AK

Zip: 99559

Phone: 907-543-4858

FAX: 907-543-4900

Email: Carlton_kuhns@lksd.org

District Signature

Dan Walker

District Superintendent (Printed Name):

907-543-4912

Telephone:

X 

Signature of the Superintendent:

Oct, 8, 2015

Date:

The district, through its authorized representative, agrees to comply with all requirements applicable to the School Improvement 1003(g) Grants program, including the assurances contained herein and the conditions that apply to any waivers that the district receives through this application.

LEA SCHOOL IMPROVEMENT GRANTS 1003(g) APPLICATION ELEMENTS

A. SCHOOLS TO BE SERVED: An LEA must include the following information with respect to the schools it will serve with a School Improvement Grant.

List each Priority or Focus school the district commits to serve and identify the school intervention model that the district will use in each school. Use the chart below or attach a separate chart.

SCHOOL NAME	AK School ID Number (#####)	Priority or Focus (P/F)	INTERVENTION MODEL					
			Transformation	Turn-around	Restart	Closure	Early Learning	Evidence-Based Whole School
Anna Tobeluk Memorial School	310210	P	X					
Nelson Island Area School	310250	P	X					

B. Descriptive Information: Please address the capacity of the LEA to provide adequate resources and support to all Priority and Focus schools listed above. Address each area.

- For each priority and focus school, that the LEA commits to serve, the LEA must demonstrate that the LEA has analyzed the needs of each school, such as instructional programs, school leadership and school infrastructure, based on a needs analysis that, among other things, analyzes the needs identified by families and the community, and selected interventions for each school aligned to the needs each school has identified.

The district has analyzed the needs of Anna Tobeluk Memorial School and Nelson Island Area School and based on a needs analysis selected interventions for each school that address areas of concern and, as appropriate, align with current initiatives. The two identified schools have express a deep commitment to improvement and are poised to implement the proposed interventions that provide the necessary capacity which would otherwise not be possible.

School Leadership and Teachers

Both principals are new to these schools and were selected as a result of a thorough and lengthy hiring process including multiple district-level interviews and a site interview with the local Advisory School Board (ASB) with input provided by staff and community. A newly adopted principal and teacher evaluation process is being implemented that was developed with input from staff and community members and pilots a student achievement growth measures component.

School leaders, teachers and other staff who have increased student achievement will be rewarded through such means as requesting specific training, professional conferences, classes, or participation on state or national educational committees.

Instructional Programs: Instructional programs are developed at the district level and published in the LKSD's Instructional Framework. These approved programs are implemented with some differentiation occurring at the school level. An example of this is the Dual Language program and English Only program models at the elementary level. Based upon community input, sites operate the Gomez-Gomez Dual Language Program (Nelson Island Area School) or an English only program (Anna Tobeluk Memorial School) as the language of delivery of academic content.

Response to Intervention/Instruction (RTI), Sheltered Instruction Observation Protocol (SIOP), as well as, other programs, strategies and processes are also included in the Instructional Framework.

The Instructional Framework also provides guidance for determining the appropriate interventions for the demographics of the school and further differentiates by grade level. Schools implement these approved tier II and tier III interventions (such as READ 180, Language!, and System 44). Sites have flexibility in implementing other tier II programs as needed.

The Instructional Framework is revised each year based on analysis of student performance data and input from outside consultants, district administration, principals, teachers, parents, and community members.

Monitoring System for Short-Term Progress

Develop a monthly reporting system for student achievement assessment results, lead indicator data, and program/intervention updates. This report will be reviewed monthly by the Administrative Team and will provide direction to each site as appropriate.

Family and Community Engagement

Community and family members from Anna Tobeluk Memorial School and Nelson Island Area School completed School Improvement Grant 1003(g) Stakeholder Input Forms during School Improvement Grant Community Meetings. One of the more consistent comments made on the Stakeholder Input Forms was about the need to increase community and family engagement within the schools. Both schools have identified and will implement programs to increase community and family engagement. The district will monitor community and family engagement efforts at these sites.

Technical Assistance

The district has provided and will continue to provide technical assistance to sites to support their school improvement efforts. This support comes in many forms from professional development provided through various delivery methods, skills training, collaboration, and expert guidance as needed. Throughout this application process, school and district personnel have collaborated to design a plan that will meet schools' unique needs and improve student achievement.

- (2) For each priority and focus school, that the LEA commits to serve, the LEA must demonstrate that it has taken into consideration family and community input in selecting the intervention.

Community and family members from Anna Tobeluk Memorial School and Nelson Island Area School completed School Improvement Grant 1003(g) Stakeholder Input Forms during School Improvement Grant Community Meetings. Community responses are highly consistent with the Transformation model, the intervention the district was initially interested in. One of the more consistent comments made on the Stakeholder Input Forms was about the need to increase community and parent involvement within the schools. The Transformation model requires an ongoing mechanism for community and family engagement. The district selected the Transformation Model because it most closely addresses the identified needs at these two schools than the other models.

- (3) The LEA must describe actions it has taken, or will take, to design and implement a plan consistent with the final requirements of the turnaround model, restart model, school closure, transformation model, evidence-based whole school reform model, early learning model, or state-determined model.

Teachers and Leaders:

The principals are new to these sites and possess the skills and abilities to lead these schools in this transformation effort. All instructional staff including teachers and principals are piloting a new evaluation system that contains student achievement growth measures.

Instructional and Support Strategies

The LKSD Instructional Framework details the district's instructional program and explains its processes and procedures for implementation. Initially, student data from various sources were analyzed and needs identified. Then the Department of Academic Programs personnel working with outside entities such as Alaska EED and expert consultants, researched best practices that best fit the needs of district students. These identified programs, models or other types of practices then became part of the LKSD Instructional Framework. An ongoing data cycle drives the annual updates to this instructional framework, which contains such programs as the SIOP (sheltered instruction) model, Dual Language Instructional model, and Response to Instruction/Intervention. Job-embedded professional development (such as how to use data to inform instruction) is designed to build capacity and support staff.

Time and Support

Learning time for staff and students will be increase: Staff through professional development opportunities and students through extended learning opportunities. The district will monitor the implementation of community and family engagement strategies through monthly reports to demonstrate movement toward a fully functional community and family engagement program. The itinerant school social worker and counselor will connect families to community services and agencies and partner with these entities, as appropriate, to provide social-emotional programs.

Governance

The district will provide ongoing technical assistance and sufficient operating flexibility as needed to implement the intervention.

Monitoring System for Short-Term Progress

The Administrative Team will develop a monthly reporting system for student achievement assessment results, lead indicator data, and program/intervention updates. This report will be reviewed monthly by the Administrative Team and will provide direction to each site as appropriate.

- (4) The LEA must describe actions it has taken, or will take, to determine its capacity to provide adequate resources and related support to each priority and focus school identified in the LEA's application in order to implement, fully and effectively, the required activities of the school intervention model it has selected on the first day of the first school year of full implementation.

The LKSD has experience, capacity and adequate resources to support the priority schools included in this application in order to implement, fully and effectively, the required components of the transformation model starting on the first day of the first year of full implementation.

Administrative Team

- Coordinates district efforts to meet the academic needs of students
- Assigns site evaluator to conduct on-site formative reviews and performance evaluations that includes the implementation of the Title I School-wide Plan
- Provide oversight and support for the School Improvement Grant 1003(g) beginning 2015-2016 school year
- Monitors fidelity of plan implementation and progress, including progress toward short-term goals that lead to long-term academic gains
- Pursues changes to formal policy and informal standard operating procedures so the intervention model can be implemented fully and effectively

Instructional Department

- Conducts principal professional development
- Provides technical support to principals
- Monitors grant implementation and reporting
- Coordinates and aligns school counselor responsibilities with the CTE Program
- Coordinates high-quality professional development opportunities
- Provides an itinerant instructional coach to support data analysis, curriculum implementation, differential instruction, classroom management techniques, positive learning environment, best practices, technology integration

Personnel Department

- Recruits principals that exhibit highly developed relational and leadership skills and have the ability to successfully lead a school improvement effort
- Collaborates with the administrative team and principals to determine staffing needs
- Recruits highly-qualified teachers and staff to meet the unique needs of the school
- Supports the development of personnel based on individual, school and district needs
- Provides professional development on staff employment, evaluation, and other personnel

procedures

- Maintains personnel records to ensure compliance with state and federal requirements
- Submits required personnel and effectiveness reports

Technology

- Supports technology integrated instruction
- Provides training and assistance for web-based interventions and assessments
- Maintains technological infrastructure

- (5) The LEA must describe actions it has taken, or will take, to recruit, screen, and select external providers, if applicable, to ensure their quality, and regularly review and hold accountable such providers for their performance.

The district will not be contracting with external providers. However it should be mentioned that the district has a long-standing, collaborative relationship with the following knowledgeable organizations, nationally recognized experts and the Alaska Department of Education to provide multi-year, high-quality professional development through other funding sources.

Education Northwest will provide research-based technical assistance in dropout prevention and assist in the creation of the LK STEPP Data-Based Early Warning systems.

Karl Schleich: Former Alaska National Distinguished Principal; effective instruction and classroom management; certified CHAMPS consultant and expert in classroom and school-wide positive behavioral supports; on-site assistance plus webinars; video access

Lexie Domaradzki: Former Washington State Assistant Superintendent of Instruction; K-12 instruction, literacy, core academics, effective instruction; Response to Intervention/Instruction; math

Shelby Scans: Former teacher with expertise in assessment, data-driven improvement, reading and literacy, supportive school cultures

Dr. Gary Whiteley: Former principal and assistant superintendent; director of Alaska Administrators Coaching Program, leadership development consultant

State System of Support Coaching Program: The SSOS coach provides on-site technical assistance to support schools and districts in their efforts to improve systems and structures that increase student achievement.

- Anna Tobeluk Memorial School – Tammy Morris, SSOS Coach
- Nelson Island Area School – Dan Walker, SSOS Coach

- (6) The LEA must describe actions it has taken, or will take, to align other resources (for example, Title I funding) with the selected intervention.

All LKSD schools operate Title I school-wide programs, which operate under the premise that a school-wide comprehensive reform strategy rather than separate, add-on services are the most effective means of improving student achievement. The Title I school-wide plan housed on AK Stepp provides a place to align program elements, resources, tasks and other information with the intervention.

Indian Education – The LKSD parent advisory committee, CNE-PAC, has approved Indian Education funds to be used in support of Title I school-wide program.

School Improvement 1003(a) – Priority and Focus schools use their School Improvement funds to support activities approved by AK EED and located in their Title I school-wide plans. During the 2014-2015 school year, Nelson Island Area School and Anna Tobeluk Memorial School sent large contingents of their instructional staff to the RTI conference.

Moore Settlement Targeted Assistance – Nelson Island Area School receives Moore Settlement funds to implement their Response to Intervention/Instruction program. The RTI program is included in their Title I school-wide programs.

Title I and Title I Parent Involvement 1% - Title I funding supports the implementation of the Response to Intervention (RTI) model, provides extended learning opportunities to students, delivers professional development in best practices, provides instructional coaches, and supports activities to increase parent involvement.

Alaska Native Education: Accelerating Learning for Alaska Native Students Grant (ALANS)
This project focuses on improving graduation rates and increasing student achievement through staff professional development activities covering such topics as RTI, school climate, and educational leadership.

Alaska Native Education: STEP Project – This project continues the professional development and consulting that was started under the ALANS program, focusing on secondary education with a significant emphasis on dropout prevention through the development of an early warning system and additional supports.

Alaska Native Education: Yuuyaramek Elitnaurutkat: The Yuuyaramek Elitnaurutkat: Teaching Ways of Being Yup'ik projects supports LKSD working together with Association of Village Council Presidents (AVCP) to develop and preserve Yugtun instructional and cultural materials.

- (7) The LEA must describe actions it has taken, or will take, to modify its practices or policies, if necessary, to enable it to implement the selected intervention fully and effectively.

Policies and Practices:

The LKSD has determined that no practices or policies will prevent the full and effective implementation of the selected intervention as written in this application. However, at any point a site believes that a policy or practice is preventing full and effective implementation of the intervention, then the following procedures should be followed:

***Site Level:**

If a district policy or practice is thought to be interfering with the implementation of the selected intervention, then the principal will initiate the following procedure:

- 1) Contact Carlton Kuhns, the Assistant Superintendent of Instructional Programs.
- 2) Describe in writing how the policy or practice is preventing the intervention from being fully and effectively implemented.
- 3) Collaborate with the Administrative Team on guidance or policy/practice change.
- 4) Follow up with Administrative Team to ensure full and effective implementation of the intervention.

***District Level**

Upon notification of how a policy or practice is preventing the full and effective implementation of the intervention, the Assistant Superintendent of Instruction Programs will initiate the following procedure:

- 1) The Administrative Team will review written submission to determine if the policy or practice is preventing the full and effective implementation of the intervention.
- 2) Provide guidance to the principal if the policy or practice is not preventing the full and effective implementation of the intervention. OR Modify the policy or practice that is preventing the full and effective implementation of the intervention.
- 3) Collaborate with the Principal on guidance or policy/practice change.
- 4) Follow up with Principal to ensure full and effective implementation of the intervention.

Negotiated Agreements:

The negotiate agreements with principals and teachers provide for contract extensions or in the case of classified staff additional hours as one method of providing personnel for extended learning opportunities. The negotiate agreements present no significant barriers to the full and effective implementation of these proposals. A mechanism The district will consult with the local bargaining unit should elements of the proposal require special arrangements.

Board Adopted Evaluation Procedures: The LKSD Board adopted the newly development evaluation documents and procedures, which were created by a broad spectrum of stakeholders including district administrators, principals, teachers, classified staff, and board members.

- (8) The LEA must describe how it will provide effective oversight and support for implementation of the selected intervention for each school it proposes to serve (for example, by creating an LEA turnaround office).

The LKSD Administrative Team will provide oversight and support for the implementation of the selected intervention for each school it will serve with this grant.

- Review monthly site reports
- Monitor expert consultants
- Monitor grant requirements
- Oversee budgets and budget revisions
- Ensure proper resources are available (technology, personnel, financial, technical support)
- Monitor site implementation of the grant
- Provide technical assistance for reports
- Monitor timely preparation and submission of reports

The team will be comprised on the following people:

- Daniel Walker, Superintendent
- Carlton Kuhns, Assistant Superintendent of Instructional Programs
- Janelle Vanasse, Director of Secondary Education
- Andrea Engbretsen, Director of Elementary Education
- Josh Gill, Director of Personnel and Student Services
- Ashley Crace, Director of Special Education

A team member will be designated as point person for each grant site:

- Anna Tobeluk Memorial School – Josh Gill
- Nelson Island Area School – Carlton Kuhns

An itinerant instructional coach has been assigned to each school to support data analysis, curriculum implementation, differential instruction, classroom management techniques, positive learning environment, best practices, technology integration:

- Anna Tobeluk Memorial School – Sheila Wallace
- Nelson Island Area School – Dora Strunk

A State System of Support (SSOS) Coach has been assigned to each school:

- Anna Tobeluk Memorial School – Tammy Morris
- Nelson Island Area School – Dan Walker

- (9) The LEA must describe how it will meaningfully engage families and the community in the implementation of the selected intervention on an ongoing basis.

The district is supporting each of the sites with their selected family and community initiative, which were selected to address the unique needs of each community.

This grant provides the resources for each site to extend their efforts beyond the district's current

initiatives related to student, parent and community engagement. Because this is an area of district commitment, it is anticipated that these initiatives when successfully implemented will be incorporated into budget priorities for sustainability.

(10) The LEA must describe how it will sustain the reforms after the funding period ends.

The district will begin a new strategic planning cycle during the 2015-2016 school year, which will impact the prioritization of budget items in the coming years. Support will be given to elements of the school improvement grant that are shown to increase student learning through such means as professional development, coaching, as well as consideration for inclusion into the regular budget process.

(11) The LEA must describe how it will implement, to the extent practicable, in accordance with its selected SIG intervention model(s), one or more evidence-based strategies.

The district did not select the Evidence-Based Whole School Reform Model.

However, listed below are some of the research-based programs and models included in the LKSD Instructional Framework:

Sheltered Instruction Observation Protocol: The Sheltered Instruction Observation Protocol (SIOP) is a framework for planning and delivering instruction in content areas classrooms to support English language learners as well as other students. SIOP is designed to help teachers integrate academic language development into their lessons, allowing students to learn and practice English in the classroom. (WWC unable to draw any conclusions)
SIOP is being implemented in all schools included in this grant proposal.

Dual Language Enrichment Model: The Gomez-Gomez Dual Language Enrichment (DLE) Model capitalizes on the instructional techniques and strategies taught through SIOP. In this program the sheltered instruction is made concrete and specific. The Gomez-Gomez DLE program has had the effect of raising both language proficiency and academic proficiency in districts it has been used in. DLE is being implemented in:

- Nelson Island Area School

Positive Classroom Management: CHAMPS translates the research on effective classroom and behavior management into easy-to-implement steps for classroom teachers. The practical strategies presented in CHAMPS help classroom teachers to:

- Structure their classrooms to prompt responsible student behavior
- Overtly teach students how to behave responsibly
- Focus more time, attention, and energy on acknowledging responsible behavior to ensure that they will respond in a brief, calm, and consistent manner

Champs is being implemented in all schools included in this grant proposal.

Data Informed Decision Making Process: Data is an integral part of any of any decision making

process. Each school leadership team examines data and helps guide the decision making process for its site. After needs are identified, the team brainstorms solutions. Once a solution is designed and implemented, the school team reviews the post-data to determine if an implemented solution is having the desired effect. As an example, schools have recently completed a data informed decision-making process to create school improvement goals.

The Data Informed Decision Making Process is being implemented in all schools included in this grant proposal.

School Language Delivery Programs: (schools included in this SIG application)

- Anna Tobeluk Memorial School – English Only
- Nelson Island Area School – Dual Language Program K-4

Dual Language Program: The model currently being implemented by the above dual languages sites is the Gomez-Gomez Dual Language Program. The Dual Language Programs begins with more instruction in L1 than in L2, with increasing amounts of L2 over grades K-6. At grade 3, the ratio of L1 (Yup'ik) to L2 (English) is close to 1:1. By grade 6, students are expected to be proficient in both languages.

English Only: Instruction is all in English regardless of students' L1 or L2 (home or second language). Support for English Second Language Learners is through SIOP (sheltered instruction) techniques used in the classroom.

(12) The LEA must describe how it will monitor each Priority and Focus school, that receives school improvement funds including by:

- a) Establishing annual goals for student achievement on the state's assessments in both reading/language arts and mathematics; and,
- b) Measuring progress on the leading indicators as defined in the final requirements.

a) The district will require schools that receive school improvement funds to include annual goals for student achievement on the Alaska Measures of Progress in both reading/language arts, mathematics, and graduation rate on their annual Needs Assessment in Section 3: Goals. The Administrative Team will monitor progress made toward these goals annually.

b) The Administrative Team will monitor progress annually on the following leading indicators using Powerschool, OASIS Reports, RC Report, teacher evaluation performance levels, and teacher attendance rate.

Leading Indicators:

- School Data
 - Number of minutes within the school year
- Student Outcome/Academic Progress Data
 - Student participation rate on state assessments in reading/language arts and in math, by student subgroup

- Dropout rate
- Student attendance rate
- Number and percentage of students completing advanced coursework, early-college high schools, or dual enrollment classes
- Student Connection and School Climate
 - Discipline incidents
 - Chronic absenteeism rates
- Talent
 - Distribution of teachers by performance level on the teacher evaluation system
 - Teacher attendance rates

(13) An LEA must hold the charter school operator, CMO, EMO, or other external provider accountable for meeting these requirements, if applicable.

Not applicable

(14) For an LEA that intends to use the first year of its School Improvement Grants award for planning and other pre-implementation activities for an eligible school, the LEA must include a description of the activities, the timeline for implementing those activities, and a description of how those activities will lead to successful implementation of the selected intervention.

Planning and Pre-Implementation (half year): December 1, 2015 to June 30, 2016

The goal is to have everything ready-to-go on the first day of the first year of full implementation for this School Improvement Grant.

- Community Meeting: January – February 2016
Inform stakeholders about the grant award, review grant purpose, goals and activities; discuss next steps
- Recruit and Hire Personnel January – June 2016
Collaborate with the Director of Personnel to recruit and hire project staff
- Staff Meeting: January – April 2016
Develop data system to track community and parent involvement, review volunteer procedures, plan activities to encourage community and parent involvement in improvement activities, restructures schedules, school day and year calendars
- Procure Materials: January – April 2016
Order needed material, supplies, interventions, computers to prepare for implementation of intervention
- Arrange Travel for Training: December – April 2016
Register for training, make travel arrangements and process contract extensions, if needed

- (15) For an LEA eligible for services under subpart 1 or 2 of part B of Title VI of the ESEA (Rural Education Assistance Program) that chooses to modify one element of the turnaround or transformation model, the LEA must describe how it will meet the intent and purpose of that element.

The district considered waiving the requirement to replace the principal who led the school prior to commencement of the transformation model; however, both Anna Tobeluk Memorial School and Nelson Island Area School have new principals assigned for this year.

- (16) For an LEA that applies to implement an evidence-based, whole-school reform model in one or more eligible schools, the LEA must describe how it will
- Implement a model with evidence of effectiveness that includes a sample population or setting similar to the population or setting of the school to be served; and,
 - Partner with a whole school reform model developer, as defined in the SIG requirements.

Not Applicable

- (17) For an LEA that applies to implement the restart model in one or more eligible schools, the LEA must describe the rigorous review process (as described in the final requirements) it has conducted or will conduct of the charter school operator, CMO, or EMO that it has selected or will select to operate or manage the school or schools.

Not Applicable

- (18) The LEA must include a timeline delineating the steps it will take to implement the selected intervention in each school identified in the LEA's application.

- Provide orientation for the Administrative Team to discuss support and oversight: December 2015
- Designate an internal lead partner for each transformation school: December 2015
- Meet with principals to discuss grant timelines and expectations: December 2015
- Set-up grant fund account mechanisms: December 2015
- Procure materials: January – April 2016
- Hire personnel: January – June 2016
- Coordinate professional development activities for July-December 2016: March 2016
- Develop monthly accountability reporting system: March 2016
- Train principals on the accountability reporting system: April 2016
- Arrange office and logistics for new personnel: April – May 2016
- Track school progress on lead indicators and annual goals: September 2016 – July 2020
- Submit reports and budget revisions: August 2016 – July 2020

C. CONSULTATION WITH STAKEHOLDERS: The LEA must consult with relevant stakeholders regarding the LEA's application and implementation of school improvement models in its Priority and

Focus schools.

List each meeting or other activity held to consult with stakeholders regarding the LEA’s application and the implementation of the models in the Priority and Focus schools. Indicate the number of members present from each stakeholder group that had members present, and the general discussion or feedback received at the meeting.

Meeting Topic	Date & Time	Parents & Community	Teachers & Staff	School Administrators	School Board	District Staff	Other	General discussion or feedback received
School Improvement Grant Introduction	Sept. 19 4:00 p.m.			9		3		Overview of School Improvement Grant Opportunity
VTC: School Improvement Grant General Information	Sept. 21 4:30 p.m.			8		2		Intervention Models/Application Components
Community Meeting with Stakeholders – Anna Tobeluk Memorial School	Sept. 25	7	15					School Improvement Grant Information; Intervention Models
Community Meeting with Stakeholders – Anna Tobeluk Memorial School	Sept. 28	3	9					School Improvement Grant Information; Intervention Models
Community Meeting with Stakeholders – Nelson Island Area School	Sept. 30 7:00 p.m.	29	5	2	2	1		School Improvement Grant Information; Intervention Models; Parent/Community Input Surveys
Community Meeting with Stakeholders – Anna Tobeluk Memorial School	Sept. 30	10	11				1	School Improvement Grant Information; Intervention Models; Parent/Community Input Surveys

D. BUDGET: An LEA must include a budget that indicates the amount of school improvement funds the LEA will use each year in each Priority and Focus school it commits to serve.

The LEA must provide a budget that indicates the amount of school improvement funds the LEA will use each year to:

- Implement the selected model in each Priority and Focus school it commits to serve; and,
- Conduct LEA-level activities designed to support implementation of the selected school intervention models in the LEA’s Priority and/or Focus schools.

NOTE: An LEA’s budget must cover at least three and up to five years of the grant, and be of sufficient size and scope to implement the selected school intervention model in each Priority and Focus school the LEA commits to serve.

An LEA’s budget for each year may not exceed the number of Priority and Focus schools it commits to serve multiplied by \$2,000,000. The minimum LEA budget is \$50,000 per year multiplied by the number of schools served. The SEA offers a general guideline of \$250,000 - \$300,000 for each year of full implementation, with lesser amounts for pre-implementation, planning, and/or sustainability years.

1. Complete the following budget overview chart

District SIG Budget Overview						
School Name	Year 1 Planning	Year 2 Implementation	Year 3 Implementation	Year 4 Implementation	Year 5 Implementation or Sustainability	Five-Year Total
Anna Tobeluk Memorial School	50,324	303,687	310,020	316,543	323,261	1,303,835
Nelson Island Area School	52,301	277,464	280,631	283,892	287,252	1,181,540
Total Budget	102,625	581,151	590,651	600,435	610,513	2,485,375

2. Attach a complete budget and narrative for each school for any pre-implementation or planning activities planned through June 30, 2016, plus at least three years (2016-2017, 2017-2018, 2018-2019, or 2019-2020) for which SIG funding is requested, and sustainability activities if planned for 2019-2020. The budget for each school served may include district level expenses that are used to support or provide services to the school. Use the Budget and Narrative Form #05-07-071 found on the department website under Forms & Grants:

<http://www.eed.state.ak.us/forms/home.cfm>

LEA SCHOOL IMPROVEMENT GRANTS 1003(g)

Assurances Signature Page

E. ASSURANCES: An LEA must include the following assurances in its application for a School Improvement Grant and must indicate which of those waivers it intends to implement.

The LEA assures that it will—

- (1) Use its School Improvement Grant to implement fully and effectively an intervention in each Priority and Focus school that the LEA commits to serve consistent with the final requirements;
- (2) Establish annual goals for student achievement on the state's assessments in both reading/language arts and mathematics and measure progress on the leading indicators in section III of the final requirements in order to monitor each Priority and Focus school that it serves with school improvement funds;
- (3) Report to the SEA the school-level data required under section III of the final requirements, including baseline data for the year prior to SIG implementation (when available); and
- (4) Ensure that each Priority and Focus school that it commits to serve receives all of the state and local funds it would receive in the absence of the school improvement funds and that those resources are aligned with the interventions.

Daniel R. Walker Superintendent

Name & Title of Authorized Representative

Daniel R. Walker

Signature of Authorized Representative

Oct. 8, 2015

Date

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District
Grant Number: Anna Tobeluk Memorial School
Grant Title: SIG 1003(g)

Revision Number: Year 1 2015-2016

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	8,000.00	20 Contract Extension Days (5 each for the four attendees at the Safe & Civil Schools Conference) - 20 days x \$400 = \$8,000
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS	2,873.00	Benefits @ 35.91%: \$2,873
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	11,600.00	Site Administrator staff recruitment at ATP Anchorage Job Fair: \$1,600 Annual Safe & Civil Schools Conference 4 people: \$10,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES	400.00	VAL-ED tool for Year 1: \$400
450	SUPPLIES/MATERIALS/MEDIA	26,200.00	Community Meeting & potluck food supplies: \$2,000 Scholastic R.E.A.L. materials for Year 1: \$8,500 Professional books for instructional staff: \$1,200 AimsWeb Online Learning Academy: \$500 Computers for Counselor & Teacher: \$3,000 Start-up instructional materials, office supplies, and office technology/ for the 2 additional new staff: \$11,000
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	1,251.36	Approved Indirect Cost Rate 2.55%

Copy and attach additional pages as needed.

50,324.36 Year 1

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Anna Tobeluk Memorial School

Grant Title: SIG 1003(g)

Revision Number:

Year 2 2016-2017

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	151,448.00	Counselor (TBH) FTE 1.0 Per Negotiated Agreement B54/7: \$75,724 Certified Teacher (TBH) FTE 1.0 Student/Parent Involvement & Student Interventionist Per Negotiated Agreement B54/7: \$75,724
		41,500.00	Contract Extension Days on Saturdays (.5 days) each month for 18 staff: .5 x 10 x 18 x \$350 = \$31,500 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000 Per Negotiated Agreement
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS	69,288.00	Benefits for Certified 35.91%: \$69,288 Per Negotiated Agreement
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	15,000.00	Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES	10,400.00	VAL-ED tool for Year 2: \$400 School Climate Presenter: (4 times per year) \$2,500 x 4 = \$10,000
450	SUPPLIES/MATERIALS/MEDIA	8,500.00	Scholastic R.E.A.L. materials for Year 2: \$8,500
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510			
495	Indirect Cost	7,551.47	Indirect Cost Rate 2.55%

Copy and attach additional pages as needed.

303,687.47 Year 2

Revised 6/15/2010

Alaska Department of Education and Early Development

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Anna Tobeluk Memorial School

Grant Title: SIG 1003(g)

Revision Number:

Year 3 2017-2018

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	155,992.00	Counselor (TBH) FTE 1.0: \$77,996 Per Negotiated Agreement Certified Teacher (TBH) FTE 1.0: \$77,996 Student/Parent Involvement & Student Interventionist Per Negotiated Agreement
		41,500.00	Contract Extension Days on Saturdays (.5 days) each month for 18 staff: .5 x 10 x 18 x \$350 = \$31,500 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000 Per Negotiated Agreement
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS	70,919.00	Benefits for Certified 35.91%: \$70,919 Per Negotiated Agreement
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	15,000.00	Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES	10,400.00	VAL-ED tool for Year 3: \$400 School Climate Presenter: (4 times per year) \$2,500 x 4 = \$10,000
450	SUPPLIES/MATERIALS/MEDIA	8,500.00	Scholastic R.E.A.L. materials for Year 3: \$8,500
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	7,708.93	Indirect Cost Rate 2.55%

Copy and attach additional pages as needed.

310,019.93 Year 3

Revised 6/15/2010

Alaska Department of Education and Early Development

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Anna Tobeluk Memorial School

Grant Title: SIG 1003(g)

Revision Number:

Year 4 2018-2019

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	160,672.00	Counselor (TBH) FTE 1.0: \$80,336 Per Negotiated Agreement Certified Teacher (TBH) FTE 1.0: \$80,336 Student/Parent Involvement & Student Interventionist Per Negotiated Agreement
		41,500.00	Contract Extension Days on Saturdays (.5 days) each month for 18 staff: .5 x 10 x 18 x \$350 = \$31,500 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000 Per Negotiated Agreement
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS	72,600.00	Benefits for Certified 35.91%: \$72,600 Per Negotiated Agreement
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	15,000.00	Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES	10,400.00	VAL-ED tool for Year 4: \$400 School Climate Presenter: (4 times per year) \$2,500 x 4 = \$10,000
450	SUPPLIES/MATERIALS/MEDIA	8,500.00	Scholastic R.E.A.L. materials for Year 4: \$8,500
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	7,871.14	Indirect Cost Rate 2.55%

Copy and attach additional pages as needed.

316,543.14 Year 4

Revised 6/15/2010

Alaska Department of Education and Early Development

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Anna Tobeluk Memorial School

Grant Title: SIG 1003(g)

Revision Number:

Year 5 2019-2020

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	165,492.00	Counselor (TBH) FTE 1.0: \$82,746 Per Negotiated Agreement Certified Teacher (TBH) FTE 1.0: \$82,746 Student/Parent Involvement & Student Interventionist Per Negotiated Agreement
		41,500.00	Contract Extension Days on Saturdays (.5 days) each month for 18 staff: .5 x 10 x 18 x \$350 = \$31,500 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000 Per Negotiated Agreement
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS	74,331.00	Benefits for Certified 35.91%: \$74,331 Per Negotiated Agreement
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	15,000.00	Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES	10,400.00	VAL-ED tool for Year 5: \$400 School Climate Presenter: (4 times per year) \$2,500 x 4 = \$10,000
450	SUPPLIES/MATERIALS/MEDIA	8,500.00	Scholastic R.E.A.L. materials for Year 5: \$8,500
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	8,038.19	Indirect Cost Rate 2.55%

Copy and attach additional pages as needed.

323,261.19 Year 5

Revised 6/15/2010

Alaska Department of Education and Early Development

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District
Grant Number: Nelson Island Area School
Grant Title: SIG 1003(g) **Revision Number:** _____ Year 1 2015-2016

Chart of Accounts Number	Account Title	Budget Amount	Narrative Description
<i>Required</i>		TOTAL	Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES		
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS		
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	20,000.00	Training for Raising Safe Kids Program: Building Safe and Strong Families: 4 staff member @ \$3,000 per person: \$12,000 Training for 5 staff member to attend the RTI conference in Anchorage: 5 staff member @ \$1,600 = \$8,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES		
450	SUPPLIES/MATERIALS/MEDIA	31,000.00	Raising Safe Kids Program: Building Safe and Strong Families: \$11,000 Computers for Counselor and Instructional Aide: \$3,000 Computer cart for 10 computers: \$2,000 10 Computers for RTI interventions and extended learning opportunities: \$12,000 Scanners 5 @ \$500: \$2,500 Refreshments for Community Meeting: \$500
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	1,300.50	Approved Indirect Cost Rate 2.55%

Copy and attach additional pages as needed.

52,300.50 Year 1

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Nelson Island Area School

Grant Title: SIG 1003(g)

Revision Number: _____

Year 2 2016-2017

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	130,724.00	Counselor (TBH) FTE 1.0 B54/7: \$75,724 Contract extensions for 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000 Summer extended learning opportunities for students teacher contract extensions for 30 days x 4 teachers x \$375= \$45,000 Per Negotiated Agreement
320	NON-CERTIFICATED SALARIES	31,572.00	Instructional Aide 200 days x \$23.76 x 6 hrs a day: \$28,512 Cook for Summer Program 30 days x \$25 x 2 hrs = \$1,500 Custodian for Summer Program 30 days x \$26 x 2 hrs = \$1,560 Per Negotiated Agreement
360	EMPLOYEE BENEFITS	64,469.00	Benefits for Certified 35.91%: \$46,943 Benefits for Classified 55.51%: \$17,526 Per Negotiated Agreement
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	27,800.00	Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000 Round trip airline ticket for staff to return to village to conduct summer program for students: 4 teachers x \$1,200 = \$4,800 Training for 5 staff member to attend the RTI conference in Anchorage: 5 staff member @ \$1,600 = \$8,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES		
450	SUPPLIES/MATERIALS/MEDIA	16,000.00	Student Interventions: \$15,000 General classroom supplies for summer extended learning opportunity for students: \$1,000
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510			
495	Indirect Cost	6,899.41	Indirect Cost Rate 2.55%

Form 000109 Copy and attach additional pages as needed.

277,464.41 Year 2

Revised 6/15/2010

Alaska Department of Education and Early Development

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Nelson Island Area School

Grant Title: SIG 1003(g)

Revision Number:

Year 3 2017-2018

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	132,996.00	<p>Counselor (TBH) FTE 1.0: \$77,996</p> <p>Contract extensions for 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000</p> <p>Summer extended learning opportunities for students teacher contract extensions for 30 days x 4 teachers x \$375= \$45,000 Per Negotiated Agreement</p>
320	NON-CERTIFICATED SALARIES	31,572.00	<p>Instructional Aide 200 days x \$23.76 x 6 hrs a day: \$28,512</p> <p>Cook for Summer Program 30 days x \$25 x 2 hrs = \$1,500 Custodian for Summer Program 30 days x \$26 x 2 hrs = \$1,560 Per Negotiated Agreement</p>
360	EMPLOYEE BENEFITS	65,285.00	<p>Benefits for Certified 35.91%: \$47,759 Benefits for Classified 55.51%: \$17,526 Per Negotiated Agreement</p>
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	27,800.00	<p>Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000</p> <p>Round trip airline ticket for staff to return to village to conduct summer program for students: 4 teachers x \$1,200 = \$4,800</p> <p>Training for 5 staff member to attend the RTI conference in Anchorage: 5 staff member @ \$1,600 = \$8,000</p>
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES		
450	SUPPLIES/MATERIALS/MEDIA	16,000.00	<p>Student Interventions: \$15,000 General classroom supplies for summer extended learning opportunity for students: \$1,000</p>
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	6,978.15	Indirect Cost Rate 2.55%

Form 400 and attach additional pages as needed.

280,631.15 Year 3

Revised 6/15/2010

Alaska Department of Education and Early Development

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Nelson Island Area School

Grant Title: SIG 1003(g)

Revision Number: _____

Year 4 2018-2019

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	135,336.00	Counselor (TBH) FTE 1.0: \$80,336 Contract extensions for 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000 Summer extended learning opportunities for students teacher contract extensions for 30 days x 4 teachers x \$375= \$45,000 Per Negotiated Agreement
320	NON-CERTIFICATED SALARIES	31,572.00	Instructional Aide 200 days x \$23.76 x 6 hrs a day: \$28,512 Cook for Summer Program 30 days x \$25 x 2 hrs = \$1,500 Custodian for Summer Program 30 days x \$26 x 2 hrs = \$1,560 Per Negotiated Agreement
360	EMPLOYEE BENEFITS	66,125.00	Benefits for Certified 35.91%: \$48,599 Benefits for Classified 55.51%: \$17,526 Per Negotiated Agreement
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	27,800.00	Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000 Round trip airline ticket for staff to return to village to conduct summer program for students: 4 teachers x \$1,200 = \$4,800 Training for 5 staff member to attend the RTI conference in Anchorage: 5 staff member @ \$1,600 = \$8,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES		
450	SUPPLIES/MATERIALS/MEDIA	16,000.00	Student Interventions: \$15,000 General classroom supplies for summer extended learning opportunity for students: \$1,000
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	7,059.24	Indirect Cost Rate 2.55%

Copy and attach additional pages as needed. 283,892.24 Year 4

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Lower Kuskokwim School District

Grant Number: Nelson Island Area School

Grant Title: SIG 1003(g)

Revision Number: _____

Year 5 2019-2020

Chart of Accounts Number <i>Required</i>	Account Title	Budget Amount TOTAL	Narrative Description Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	137,746.00	Counselor (TBH) FTE 1.0: \$82,746 Contract extensions for 5 teachers with exemplary performance to serve as building level instructional leaders: 5 x \$400 x 5 days = \$10,000 Summer extended learning opportunities for students teacher contract extensions for 30 days x 4 teachers x \$375= \$45,000 Per Negotiated Agreement
320	NON-CERTIFICATED SALARIES	31,572.00	Instructional Aide 200 days x \$23.76 x 6 hrs a day: \$28,512 Cook for Summer Program 30 days x \$25 x 2 hrs = \$1,500 Custodian for Summer Program 30 days x \$26 x 2 hrs = \$1,560 Per Negotiated Agreement
360	EMPLOYEE BENEFITS	66,991.00	Benefits for Certified 35.91%: \$49,465 Benefits for Classified 55.51%: \$17,526 Per Negotiated Agreement
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	27,800.00	Incentive for 5 teachers/principal with exemplary performance to attend professional development, conferences or participate in state and national level educational committees 5 x \$3,000 = \$15,000 Round trip airline ticket for staff to return to village to conduct summer program for students: 4 teachers x \$1,200 = \$4,800 Training for 5 staff member to attend the RTI conference in Anchorage: 5 staff member @ \$1,600 = \$8,000
425	STUDENT TRAVEL		
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES		
450	SUPPLIES/MATERIALS/MEDIA	16,000.00	Student Interventions: \$15,000 General classroom supplies for summer extended learning opportunity for students: \$1,000
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
495	Indirect Cost	7,142.78	Indirect Cost Rate 2.55%

287,251.78 Year 5

Form 600 and attach additional pages as needed.

Revised 6/15/2010

Alaska Department of Education and Early Development