**Department of Education & Early Development**

Alaska Child Nutrition Programs

801 West 10th Street, Suite 200

Juneau, AK 99811-0500

 <http://education.alaska.gov/tls/cnp/>

 **APPLICATION FOR COMMUNITY ELIGIBILITY PROVISION (CEP) FOR ALASKA SCHOOLS**

Local Education Agency (LEA):

This agreement is between the Alaska Child Nutrition Programs (CNP) and the above District and covers the period of the

four year cycle unless a new application is submitted within the four year period. The LEA or school may stop participating in the CEP during the four year cycle by notifying the State agency no later than **June 30th** or the school year prior to when they want to return to traditional counting and claiming procedures.

The undersigned has the authority to enter this Agreement to participate in the Community Eligibility Provision as

authorized by Section 11(a)(1) of the Richard B. Russell National School Lunch Act.

1. It is mutually agreed between EED and the LEA that:
2. The LEA agrees to serve all children in the participating school(s) free breakfasts and free lunches for four

successive school years.

1. The LEA must have a percentage of enrolled students who were Identified Students as of April 1 of the year

prior to participating in CEP that is greater than or equal to 40% and maintain all documentation to support

this number.

1. The LEA agrees to pay, from sources other than Federal funds, the costs of serving breakfast and lunches

that are in excess of the Federal assistance received, including Federal cash reimbursement.

1. The LEA agrees not to collect free and reduced price applications from households in participating schools

during the period of participation in CEP.

1. The LEA agrees to maintain a total count of breakfasts and lunches served daily.
2. The LEA agrees to abide by all requirements for applying and administering CEP as stated in Section 104(a)

of the Healthy, Hunger Free Kids Act of 2010 amended section 11(a)(1) of the Richard B. Russell National

School Lunch Act (42 U.S.C. 1759(a)(a)).

1. General Conditions
2. This agreement is non-transferable.
3. Neither CNP nor the LEA has an obligation to renew this agreement.

 C. Deadlines

 1. The deadline to apply is June 30th.

 2. The deadline to drop a school from CEP for each continuing year is June 30th.

Enter all required information below to apply for CEP at the selected schools. If grouping schools, designate the each school site with a “G” in the column below and indicate a letter of the alphabet for each grouping, for example: identify the first group using “A” for each school that you would like grouped together. If additional space is needed, please attach additional applications and submit to CNP together.

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| **School Name** | **Number of Identified****Students (definition****below) as of April 1** | **Enrollment as of****April 1** | **District (D), Individual Site (I), or** **Group (G) *if group site, please provide a******different letter of the alphabet for******each group.*** |
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For purposes of CEP implementation, identified students is defined as the number approved as free eligible who are not

subject to verification.

Identified Students includes the following:

* Students directly certified through Supplemental Nutrition Assistance Program (SNAP) or, Temporary Assistance

for Needy Families (TANF) as well as those students to which such direct certification benefits are extended to,

* Homeless student certified via a district homeless liaison,
* Head Start students,
* Pre-K Even Start students,
* Migrant youth student certified by district administration,
* Runaway students certified by district administration, and
* Foster children directly certified by Alaska Child Nutrition Programs.

The number of identified students is NOT the same as the total number of students eligible for free and reduced priced

meals. Identified students are only those students eligible for free meals based on the list above.

The undersigned has the authority to sign this document to request a change to the identified students numbers used to

determine claiming percentages used to participation in the Community Eligibility Provision as authorized by

Section 11(a)(1) of the Richard B. Russell National School Lunch Act.

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Print or Type Name **Original** Signature of District Superintendent Date

**General Information about the Community Eligibility Provision (CEP)**

Section 104(a) of the Healthy, Hunger Free Kids Act of 2010 amended Section 11(a)(1) of the Richard B. Russell

National School Lunch Act (42 U.S.C. 1759a(a)(1)) to provide an alternative to household applications for free and

reduced-price meals in high poverty local educational agencies (LEAs) and schools. This alternative is referred to

as the Community Eligibility Provision (CEP).

To be eligible, LEAs and/or schools must meet all of the following criteria:

* A minimum level of identified students for free meals in the year prior to implementing the CEP
* Agree to serve free lunches and breakfasts to all students; and
* Agree to cover with non-Federal funds any costs of providing free meals to all students above amounts

provided in Federal assistance.

Reimbursement is based on claiming percentages derived from the identified student\* percentages. The claiming

percentages established for a school in the first year are guaranteed for a period of four school years and may be

increased if the identified student percentages rise for the LEA and/or school or group of schools.